

**NFTA Board of Commissioners**  
**Special Meeting**  
**May 19, 2011**  
**12:10 p.m. – 1:00 p.m.**

Attendees: Acting Chairman Henry Sloma  
Commissioner Peter Demakos  
Commissioner Eunice Lewin  
Commissioner Carmen Grant  
Commissioner Kevin Helfer  
Commissioner Adam Perry  
Commissioner Howard Zemsky

Staff: Kimberley Minkel William Vanecek  
David State Lee Weitz  
Deborah Leous Gary Weibel  
Patrick Ellis Pascal Cohen  
Karen Novo Douglas Hartmayer  
Patrick Dalton Michael Bykowski  
Thomas George

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Acting Chairman Sloma called the meeting to order at approximately 12:10 p.m. and announced that this meeting would be an informal work session to discuss long-term strategies related to Aviation budgetary issues. Deborah Leous presented a synopsis of the financial outlook and five-year plan for Aviation.

Staff reviewed key assumptions in the five-year operating and capital plans for NFIA including air traffic growth projections and potential rate increases for landing fees, terminal rental charges, and parking fees. Staff reviewed the current fee structure which is geared to attract new business.

Staff identified a “place holder” has been established in FY 2015/2016 for a major parking lot expansion which will be needed if traffic growth continues to materialize.

Key assumptions were reviewed in the five-year operating and capital plans for BNIA including business growth projections. Discussion ensued regarding the cost compensatory nature of operations whereby current airline rates provide compensation to BNIA operating expenses.

Staff identified the cost benefits of maintaining a parking management company and its continuation to operate the parking lot. Commissioner Helfer requested staff to re-examine the sales tax applicability of the parking operations and explore the possibility of constructing a new parking ramp at BNIA.

Dialogue occurred with Committee members identifying that the age of the BNIA terminal is nearly 15 years old. Due to recent Authority wide financial concerns, BNIA has delayed several capital projects to assist with Authority cash flow needs. Staff and the Committee agreed that the condition and operations of BNIA should remain a high priority for the Authority.

Several revenue improvement and/or expense reduction opportunities were reviewed including:  
Potential sale of the Facilities Maintenance Building,  
Maximizing “economies of scale” for common use goods and services,  
Re-evaluating BNIA employee parking operations with the goal of reducing shuttle costs,  
Re-evaluating BNIA and NFIA parking fees structures,  
Prompting new legislation to permit collection of parking tariffs from nearby Park ‘N Fly operators,  
Exploring new revenue opportunities including re-deploying the space occupied by the Art Gallery and also promoting additional advertising opportunities at BNIA and NFIA,  
Evaluating operational changes including vehicle need reviews, alternatives to snow removal, outsourcing vehicle maintenance, reviewing police overtime needs, and evaluating parking lot service related to picking up patrons.

Staff will continue to evaluate the above opportunities and update the Committee as reviews are completed.

It was moved by Commissioner Zemsky, seconded by Commissioner Grant, that the special meeting be adjourned at 1:00 p.m.